

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 15 April 2013 at 7.30 p.m. in Caston Village Hall.

Present: Councillors Peter Mills (Chairman), Phil Childs, Rachael Garrod, Lee Pilkington, Sue Tanner.
Julian Gibson (Clerk)

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence provided by Mr Howe.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.**
 - 4.1 **Muck Heap 100 Acre Hill.** Once again members of the public complained about the impact on the village of the massive muck heap on 100 Acre Hill operated by Mr Peter Chapman. The Clerk explained that following the last meeting he had written, but had not received the courtesy of a reply. A member of the public said that this issue had been going on for nearly 10 years, and it was also said that Mr Chapman, who lived in Caston and was a Councillor of that Parish would not consider running such an operation "in his own back yard". The Clerk was asked to write again, using 'signed for' delivery to obtain proof of its delivery. He was also asked to contact the Environment Agency regarding possible contamination and the Rural Payment Agency as if the heap is a permanent feature the land it sits on should not be eligible for the Single Farm Payment.
 - 4.2 **Breckland Council matters.** District Councillor Phil Cowen spoke about the Traditional Norfolk Poultry appeal hearing due to take place the following day (see item 9). He spoke about the bidding currently taking place for electricity supplies under the Big Switch and Save initiative, saying that his council was looking into a similar scheme for oil, water, and possibly LPG. He also explained why the Local Plan was being re-examined.
- 5 **Minutes.** The minutes of the meeting held on Monday, 18 March 2013 were **confirmed** and **signed**.
- 6 **Matters arising.** [11] **Junction of B1111 and A1075.** The Norfolk County Council Highways Engineer has said that the Parish Partnership Scheme is for Highway Improvements, and therefore the addition of hatching beside the traffic island and red surface treatment in the hatched section of the A1075 does not qualify as it is a safety improvement. Therefore this cannot, he says, be taken forward.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 *Clerks & Councils Direct* - March 2013.
 - 7.2 National Association of Local Councils: *Letter re retirement of Chief Executive.*
 - 7.3 PCSO Rob Coote: *Email introducing himself as new police contact.*
 - 7.4 Came & Co: *Parish Matters* - Spring 2013.
 - 7.5 Norfolk Constabulary: *Parish/Word Crime Statistics* - 1-28 February 2013.
 - 7.6 Breckland Council: *Empty Homes.*
 - 7.7 Norfolk Association of Local Councils: *Over a Year of Localism.*
 - 7.8 Norfolk County Council: *Better Broadband for Norfolk Information Sheet 10* - 18 March 2013.
 - 7.9 Breckland Council: *New Breckland District-Wide Local Plan.*

- 7.10 Norfolk Accident Rescue Service: *Appeal letter*.
- 7.11 Norfolk Rural Community Council: *Signpost* - March 2013.
- 7.12 Breckland Council: *Revised Statement of Community Involvement*.
- 7.13 Breckland Council: *Breckland Community Infrastructure Levy - Preliminary Draft Charging Schedule*.
- 7.14 Barclays Bank Plc: *Community Account Statement* - 1-28 March 2013.
- 7.15 Barclays Bank Plc: *Active Saver Account Statement* - 1-28 March 2013.
- 7.16 Norfolk Citizens Advice Bureau: *Appeal*.
- 7.17 Mazars LLP: *Notice of audit of accounts for the year ended 31 March 2013*.
- 7.18 Local Government Boundary Commission: *Electoral Review of Breckland*.

- 8 Planning. 3PL/2013/0135/O: Between Chapel Farm & Schofield House, Mere Road, Stow Bedon, NR17 1HP.** Application for Erection of two storey detached dwelling & vehicular access, change of use of agricultural land to domestic garden. Outline Planning Permission dated 3 April 2013 was **received**.
- 9 Traditional Norfolk Poultry site.** Notice of the Enforcement Appeal hearing concerning Traditional Norfolk Poultry, to be held at Breckland Council office at 10.00 a.m. on Tuesday, 16 April 2013 was **received**. The Clerk reported that a Councillor from Wretham Parish Council would be attending, and would doubtless say all the things that this Council would wish said.
- 10 Watering Farm.** An email from County Councillor Ian Monson concerning Norfolk County Council's current view on the development at Watering Farm and its impact on Peddars Way and Great Hockham Road was **received**. The Clerk advised the meeting that mention that the applications for Watering Farm and Traditional Norfolk Poultry have disappeared from the Breckland website because of a technical hitch, which is being worked on.
- 11 Portaloo.** The Chairman explained that the Clerk had spent a lot of time researching this issue to date, and asked for a volunteer to take this over and to make a firm proposal to the Council one way or the other in due course. Mr Childs offered to do this.
- 12 Breckles Parish Sign.** It was suggested that a possible location for such a sign would be in the church car park. The Clerk was asked to try to find out the potential cost, and whether any grants were available. Mrs. Tanner said she would try to find out more about the costs of the Stow Bedon sign.
- 13 Norfolk Rural Community Council.** A letter from Norfolk Rural Community Council advising that they have revised their membership details, and inviting the Council to become a Bronze Member at a subscription of £20.00 was **received**. It was **agreed** that the Council should not renew its membership at this time.
- 14 Risk Assessment.** The Council **agreed** the Risk Assessment 2013/14.
- 15 Standing Orders.** The Council's Standing Orders were **reviewed**, and after some minor amendments were **agreed**.
- 16 Annual Review of the system of internal control.** The Council formally reviewed and approved its system of internal control.
- 17 Receipts & payments account.** The Receipts & Payments Account 2012/2013 was **approved** by the Council and **signed** by the Chairman.
- 18 Finance.**
 - 18.1 **Data Protection Act.** It was **resolved** that cheque number 100614 for £35.00 to the Information Commissioner's Office be signed, being the renewal fee for registration under the Data Protection Act for the year commencing 27 April 2013. (*Local Government Act 1972 s. 111(1)*)

- 18.2 **Subscriptions.** It was **resolved** that cheque number 100615 for £95.23 to Norfolk Association of Local Councils be signed, being the Annual Subscription for 2013/14. (*Local Government Act 1972 s. 143*)
- 18.3 **Stationery.** It was **resolved** that cheque number 100616 for £146.00 (£121.67 + £24.33 VAT) to Viking Direct be signed in settlement of invoice no. 768085 for stationary supplied. (*Local Government Act 1972 s. 111*).
- 18.4 **Monthly Financial Report.** The report for the month ending 31 March 2013 was **received**.

19 Matters for consideration at next meeting.

- 19.1 Update on Muck Heap
- 19.2 Review of Asset Register.
- 19.3 Signing Annual Return.

20 Next meeting. The next meeting, the Annual Meeting of the Parish Council, was **confirmed** as **Monday 20 May 2013**, at 8.00 p.m. in **Caston Village Hall**. The Annual Parish Meeting will be at 7.30 p.m. that day.

Confirmed:

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Peter Mills, Chairman

20 May 2013

Scheduled future Meeting dates:

Monday, 17 June 2013	Monday, 14 October 2013	Monday, 20 January 2014*
Monday, 15 July 2013	Monday, 18 November 2013	Monday, 17 February 2014
Monday, 19 August 2013*	Monday, 16 December 2013	Monday, 17 March 2014
Monday, 16 September 2013		

*If needed